Find books, CDs, DVDs, ebooks and more

1. Begin at My Ara: https://myday.ara.ac.nz/
2. Click on the Primo Library Search tile.

3. Type in your search terms and press Enter on your keyboard to see your results e.g.

   nursing research |

4. Refine your results in the right column:

   a. Availability
      Choose Held by library to view physical library items i.e. not electronic.
      Choose Available online for ebooks and ejournals

   b. Choose a Subject if applicable.

   c. Limit by Resource type for Books, DVDs, CDs etc.

      e.g. If you refine by Books and Available online your results would all be ebooks.
5. For each of the titles from your search results, you can:

   a. See if the item is Available. (Note: Not available means an item is on loan.)
   b. Write down the shelf location e.g. RT81.5MAY
   c. Find the APA reference under Citation (Always check this against your APA referencing guide for Ara Institute of Canterbury Students)
   d. Request the item.
   e. Read more information on this item.
   f. View the ebook or other online version if available.
   g. Pin the title to your favourites. (Sign in with your Student Email Address and your Network / Moodle password to manage your favourites).

For further assistance

- Ask at the Library, City Campus, Christchurch
- Ring (03) 9408089 or 0800 24 24 76 and ask for the Library
- Email: library@ara.ac.nz