Ara Mobile Printing is a solution that enables you to print to any FujiXerox Multifunction Device on our network across the campus. You may print these devices from any internet/Wi-Fi enabled mobile device (smartphone, notebook or laptop computer).

**Printing Costs are**

<table>
<thead>
<tr>
<th></th>
<th>Black and White</th>
<th>Colour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A4:</td>
<td>$0.05/page</td>
<td>$0.15/page</td>
</tr>
<tr>
<td>A3:</td>
<td>$0.10/page</td>
<td>$0.30/page</td>
</tr>
</tbody>
</table>

Please ensure that you have sufficient print credit before attempting to use Mobile Print.

Open your web-browser.

Enter [https://mobileprint.ara.ac.nz/](https://mobileprint.ara.ac.nz/) into your address bar.

Click the Print button on the webpage.

When prompted enter your network username and password, and click the Log In button.

**Step 1-Choose a Printer**

Click on the printer option you wish to use:

- **FollowYouBlack**: will print and charge your document as black and white.
- **FollowYouColour**: will print and charge your document as colour.

**Step 2-Document Information**

To select a document on your device you wish to print, click the Choose File Button.

- You also have options to select how many copies you wish to print.
- You can also select a specific page range of the document to print.

When settings are adjusted click Continue.
Step 3: Print Options

- Adjust paper size if needed
- Adjust Duplex (Printing the document double sided on paper or single sided) if needed
- Or adjust Orientation if needed

When settings are adjusted, click Continue.

Your print job will now process. Once the job is processed the screen will display a green tick along with the message Complete.

Please Note: Processing time and speeds can vary depending on a number of factors including the rendering of images and the size of the document being printed.

If you require further assistance please contact the ICT Service Desk on 03 940 8800 or ICTServiceDesk@ara.ac.nz