

Access your student portal

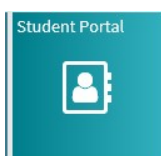
Your student portal allows you to:

- update your personal and contact details,
- check your results,
- check your enrolments,
- view your timetable.

To find it ...

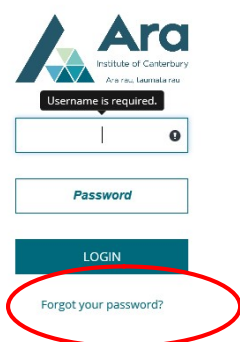
1. Go to **My Ara** at <https://myara.ara.ac.nz/>

2. Click on **Student Portal**



3. Enter your username in the format: Firstname.Familyname e.g. Joe.Bloggs

4. If you don't know your password, click on **Forgot your password.**

A screenshot of the Ara login page. At the top is the Ara logo and "Institute of Canterbury". Below it is a text input field with a "Username is required." error message above it. Underneath is a "Password" label and another text input field. A teal "LOGIN" button is below the password field. At the bottom, a link "Forgot your password?" is circled in red.

5. Enter your personal or Ara email address. Your Ara student email address looks something like abc123@arastudent.ac.nz

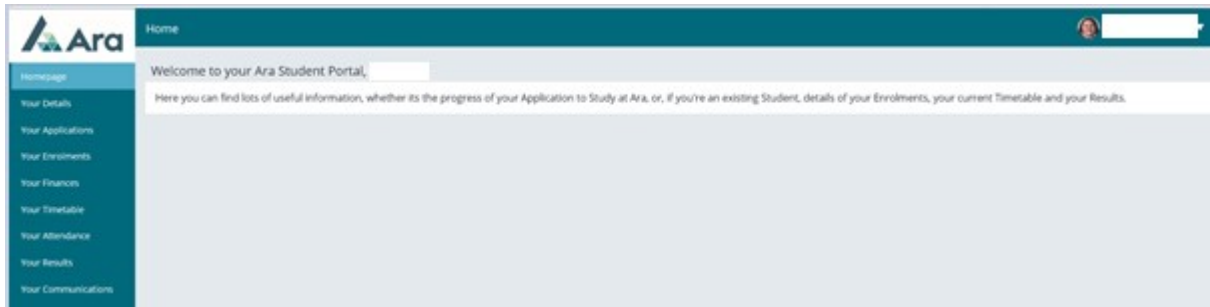
A screenshot of the Ara email verification page. It features the Ara logo and "Institute of Canterbury". Below the logo is the text "Enter the username or email address associated with the account". There is a text input field containing "abc123@arastudent.ac.nz" and a teal "SUBMIT" button below it.

6. Click on **SUBMIT**.

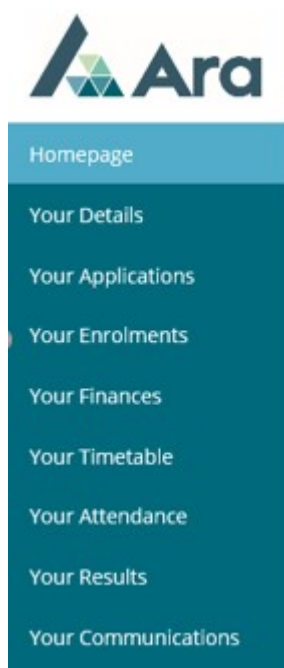
7. The system responds “An email has been sent with a link to reset your password”.

8. Go to your email and follow the onscreen prompts to reset your Student Portal password.

9. When you log in you will see the welcome message for Student Portal.



14. Use the left column to navigate to the area you need.



For further assistance

- Ask at the Library, Christchurch, Madras St. Campus
- Live chat with a Librarian during open hours via [Asklive](#)
- Ring (03) 9408089 or 0800 24 24 76 and ask for the Library
- Email : library@ara.ac.nz